

## Disability Tax Credit Video #4 Script

If you just completed your Disability Tax Credit application, and you are wondering, “what next?”, then this video is for you.

Download the video script using the link below.

Once you and your medical professional have completed the application and have all supporting information, the next step is to submit the application. You can submit electronically, via mail or in person at a tax centre.

You can mail or drop off your forms and documents to the tax centre nearest to you. Check out the link in the script to find out which tax centre is nearest to you.

**Tax Center-** <https://www.canada.ca/en/revenue-agency/corporate/contact-information/tax-services-offices-tax-centres.html>

If you personally choose the electronic option, you must register for or log in to your CRA ‘My account’. Check out the link in the script to direct you to the login or register screen. If you are submitting on behalf of someone, like your child, you must use the represent a client option on the CRA website.

Once you have registered and/or logged in, at the top right-hand side of the screen will be a “submit documents” button. Click on that link.

You will then be prompted to enter your case or reference number. At the bottom of this screen, you should see a statement that says “You may be able to submit documents without a case or reference number”. Click on the link.

You will be asked about the reason for your submission. You should select “Send form T2201-Disability tax credit application, or send supporting documents”. Then click next.

The next screen is where you can attach all documents you may have related to the application, Your medical professional should indicate to you what documents you need to submit along with the T2201, if any. To attach the file, select ‘choose files’, then select those which you wish to upload.

You will also be required to provide a short description about your submission. In this box you can indicate that you are submitting the T2201 form. and explain what the supporting documents are (like receipts or medical records).

Once you have added all the attachments and written a description, you then will click “attach file”, and then “submit file”.



Once submitted, you can expect your application to be reviewed within approximately 8 weeks. Some applications may take longer than that if they are complex, or if supporting documentation is needed.

When a decision is made, you will receive a notice of determination. If your application is denied, your notice of determination will explain why. If you disagree with the decision, you can call 1-800-959-8281 with any questions and to discuss your application.

If your application is approved, your notice will tell you for which years you are eligible for the tax credit, and provide instructions about how you can claim the disability amount on your taxes.

You can claim up to 10 years of retroactive credits, if you are determined to be eligible for years past, but your notice of determination will provide those details. If and when your eligibility is about to expire, you will be notified about 1 year in advance.

If you have a child with a disability who is approved for the disability tax credit, you will automatically receive the Child Disability Benefit with your monthly child tax credit. You are also eligible for the Registered Disability Savings plan.

You can visit [www.fasdNL.ca/DTC](http://www.fasdNL.ca/DTC) for more information, or email us at [contact@fasdNL.ca](mailto:contact@fasdNL.ca).

Watch the next video to find out more information about the Child Disability Benefit and Registered Disability Savings Plan.

Thanks for watching!